

Locksmith

Job Number:DOS003R

Description

As a Locksmith we offer you the opportunity to work on substantive to support deployed personnel, so they may concentrate on the mission. You will be responsible to operate, inspect, maintain, and repair structural components in permanents, semi-permanent and temporary facilities.

Principal Accountabilities:

- Coordinates and perform building maintenance, rework and repair.
- Maintain and repair exterior and interior of buildings
- Maintain and repair hardware, carpentry, masonry, metal fabrication, flooring, painting, fencing
- Provide locksmith services including but not limited to pick locks, cut keys, install, panic hardware
- Maintain and repair roofing systems and temporary/storage buildings
- Organizes and maintains supplies of all materials necessary for efficient office operations
- Planning, procurement and use of equipment needed to ensure timely and efficient response to general and building services requests.
- Coordinating, prioritizing and successfully completing short and long term projects.
- Other duties as assigned

Qualifications

Knowledge & Skills:

- Knowledge of personnel doors and components; automatic entrance doors and components; locks; locking devices; panic hardware; door closers; windows and components; siding and trim; framing; roof systems; flashing and gutter systems; walls and partitions components; interior and exterior carpentry; masonry; metal fabrication work; welding support, to include oxy/acetylene cutting; duct systems; ceiling systems; floors, to include tile, wood, and vinyl; corrosion control; painting and striping, including pavement marking; remodeling; refurbishing existing facilities; vinyl sign production; protective coatings; sealants; epoxies, glues; demolition; forms for concrete work; concrete pouring and finishing within & butting up to facilities, shoring; painting; fencing
- Knowledge of Keystone Software a plus
- Knowledge of Metal, Steel, and Wood Frame Buildings
- Detail oriented with the ability to handle multiple tasks independently
- Effective oral, written and interpersonal skills
- Knowledge of various computer applications including Microsoft Office

Physical Requirements:

- Living and working conditions at the assignment location could be remote and uncomfortable.
- Long hours, exposure to weather and hazardous conditions.
- Personnel should be aware of moving on short notice and under adverse conditions.

Experience:

- Minimum four (4) years experience with utilities
- Registered Locksmith required
- Experience in pick locks, cut keys, install new locks, and install and maintain panic hardware
- GSA certified for safes

Education:

- High school diploma required
- To apply for this job please send your resume to Dawn.Toro@hrssllc.net